



## **IDENTIFICATION**

Department/Reporting Manager/ Supervisor	Position Title	
Business Operations Specialist/Project Foreman	Carpenter	
Employer	Location	Country
IBS Engineering	Yellowknife	Canada

## **PURPOSE OF THE POSITION**

The Carpenter is responsible for maintenance within a company owned portfolio of residential and commercial properties as well as residential, commercial and industrial projects, depending on ever changing assignments. Tasks as assigned from time to time by the Supervisor.

### **Reporting**

This position reports directly to the business operations manager or a project foreman, depending on the assignment.

## **RESPONSIBILITIES**

For most of the projects, Carpenters are responsible for review of drawings and plans, take measurements, source materials, prepare estimates, and conduct site visits.

The Primary responsibility of a Carpenter will include;

- Installing wooden structures such as roofing, frames, joints, partitions, rafters, and stud work
- Designing and installation of cabinets, shelves, drywall, and insulation
- Adding fittings and fixtures including door handles, hinges, locks, and closures
- Selecting lumber as per the requirements of the project and sourcing wood that fits within budget and meets style specifications
- Liaising with clients to discuss project details, budgets, and timelines
- Working with suppliers to obtain necessary material while staying within the customer budget
- Consulting other construction professionals to ensure the best possible results and the final product
- Reading blueprints and designs prepared by other architects, engineers, construction professionals, and ensuring they meet building code recommendations and requirements.



## **WORKING CONDITIONS**

### **Physical Demands**

Able to work at Project Site depending upon the requirement

### **Environmental Conditions**

Project Site – includes working at extremely cold temperatures.

### **Sensory Demands**

Hearing protection required.

### **Mental Demands**

Stressful situation may occur frequently to accommodate competing deadlines and multitask.

## **KNOWLEDGE, SKILLS AND ABILITIES**

A successful carpenter must have the skill to work with wood as well as design and remodeling capabilities, along with practical experience. Examples of Carpenter skills and qualifications include:

- A certificate or an apprenticeship in carpentry
- High level of creativity
- Excellent design skills
- Ability to use hand and power tools, including drills, saws, nail guns, chisels, and sanders
- Cabinet making or joinery skills
- Comprehensive knowledge of building regulations and codes

### **Typically, the above qualifications would be attained by:**

- Carpenters are required to complete a minimum number of hours of practical work experience as part of their certification. The Carpenters with more than two years (4000 hours) experience would be ideal for this position.
- Carpenters with prior experience into a variety of different jobs, like home repair and installations to commercial and construction work.
- Specialist Carpenters with expertise in a specific area such as wooden flooring and joinery.

## **MANDATORY REQUIREMENTS**

- Education and training requirements
- Carpenters must have a certificate, an apprenticeship in carpentry or experience, or a combination of the three. Training is important for a Carpenter as this can help them hone their skills and understand specifics of design, remodeling, building, and installing

## **SALARY BUDGET**

- The pay range for a carpenter is \$25 - \$35 per hour. depending upon experience, location, last drawn salary, and type of assigned project.
- Overtime is banked and paid annually.